

**REQUEST FOR QUALIFICATIONS
("RFQ") APPRAISAL SERVICES**



Issued by:
Charter Township of Union

All Qualifications and other communications must
be addressed and returned to:

Rodney C. Nanney, AICP – Community and Economic Development Director
rnanney@uniontownshipmi.com
(989) 772-4600 Ext. 232
2010 S Lincoln Rd
Mt. Pleasant, MI 48858

Responses must be received no later than **10:00 AM Eastern Time, on Tuesday, May 7, 2024**, with project name clearly marked on the outside of the envelope "RFQ for Appraisal Services."

Name and address of the Respondent must be clearly printed on the outside of the envelope.

REQUEST FOR QUALIFICATIONS ("RFQ")

FOR APPRAISAL SERVICES

General Invitation

Purpose of the Request for Qualifications

The Charter Township of Union is currently seeking qualified appraisal services for an upcoming project involving the assessment of a commercial/industrial property.

Qualification Requirements

1. Experience: Demonstrated experience in providing appraisal services, with a focus on commercial and industrial properties. Please provide details of past projects and references.
2. Accreditation: Possession of relevant professional certifications and accreditations.
3. Expertise: Proficiency in utilizing industry standard appraisal methods and techniques, including but not limited to the sales comparison approach, income approach and cost approach.
4. Knowledge: Familiarity with local market conditions, zoning regulations, and property development trends that may impact property valuations in the specified area.
5. Compliance: Adherence to ethical standards and compliance with applicable laws and regulations governing property appraisal services.

Submission of Qualifications

Interested parties are invited to submit three copies of a Statement of Qualification (SOQ) to:

Rodney C. Nanney, AICP, Community and Economic Development Director
Charter Township of Union
2010 S Lincoln Road
Mount Pleasant, MI 48858

The SOQ should include the following:

1. Company/Individual Profile: Overview of your organization or individual background including relevant experience and qualifications.
2. Qualifications: Copies of relevant certifications, accreditations, and licenses.
3. Approach: Brief description of your approach to conducting property appraisals and ensuring accuracy and reliability of valuation estimates.
4. Fee schedule for commercial, residential, and vacant land appraisals.

Deadline for Submittal

The requested Statement of Qualifications must be received by the Township's Community and Economic Development Director no later than **10:00 a.m. on Tuesday, May 7, 2024**. Submittals received after this deadline may not be considered.

Questions

Any questions regarding this request for qualifications should be directed to Rodney Nanney, AICP, Community and Economic Development Director at (989) 772-4600 extension 232, via email to rnanney@uniontownshipmi.com.

Supplemental Information

The Charter Township of Union has the right to disclose information contained in the submittals, and to photocopy, circulate, or otherwise distribute any material submitted in response to this request for qualifications.

The Charter Township of Union further reserves the right to make all decisions regarding this request, including, without limitation, the right to decide whether a submittal does or does not substantially meet the minimum qualifications outlined in the request.