



Community and Economic Development Department

2010 S. Lincoln Rd.
Mt. Pleasant, MI 48858
989-772-4600 ext. 232

Union Township Economic Development Authority Board

REQUEST FOR BIDS:

SIDEWALK SNOWPLOWING

**PROPOSALS MUST BE RECEIVED BY
THE TOWNSHIP BEFORE 10:00 A.M.
ON THURSDAY, NOVEMBER 16, 2023**

Staff Contact Information

Rodney Nanney, AICP, Community and Economic Development Director
(989) 772-4600 Ext. 232
rnanney@uniontownshipmi.com

Scope of Request

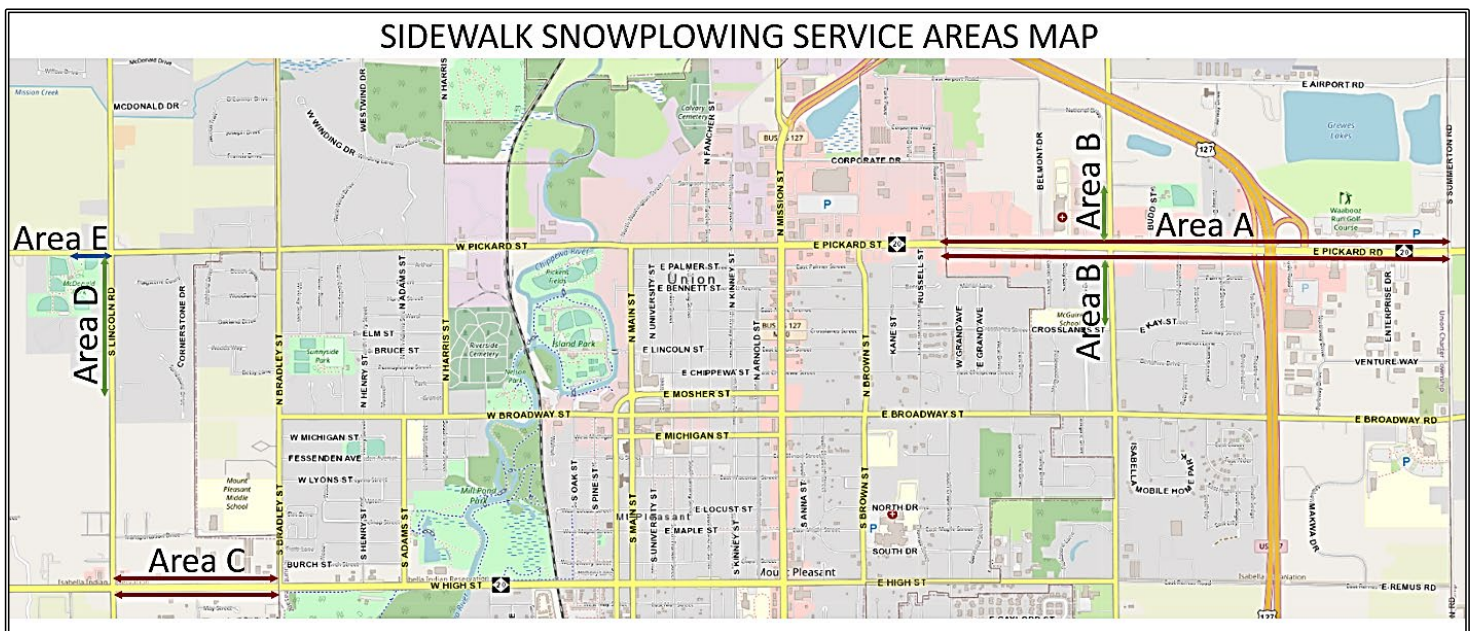
The Charter Township of Union Economic Development Authority (EDA) Board is soliciting bids for snowplowing services for public sidewalks within parts of the East and West Downtown Development Authority (DDA) Districts as defined in this request beginning January 1, 2024 and continuing through December 31, 2026, with the option to extend the contract by mutual agreement.

Proposals received from bidders in response to this request will be used to aid the EDA Board in its efforts to provide continued reliable service at the lowest reasonable cost.

Service Area

The successful bidder would agree to provide snowplowing services for public sidewalks within the Service Areas defined as:

- Area A.** Public sidewalks along the north and the south sides of East Pickard Road (M-20) from Packard Street east through the US-127 interchange to S. Summerton Road (approximately 1.4 miles on each side).
- Area B.** Public sidewalk along the west side of South Isabella Road north from East Pickard Road (M-20) approximately 0.2 miles to the Bud Street intersection, and south approximately 0.2 miles to the Crosslanes Street intersection.
- Area C.** Public sidewalks along the north and the south sides of E. Remus Road (M-20) from Bradley Street west to the S. Lincoln Road intersection.
- Area D.** Public sidewalk along the west side of west side of S. Lincoln Road from the Crestwood Village Assisted Living Facility at 2378 S. Lincoln Road north approximately 0.4 miles to the E. Pickard Rd. intersection by the Union Township Hall at 2010 S. Lincoln Road.
- Area E.** Public sidewalk along the south side of East Pickard Road west from the S. Lincoln Road intersection by the Union Township Hall at 2010 S. Lincoln Road approximately 0.2 miles to the McDonald Park parking lot, plus the short (40 – 50 feet each) connector sidewalks to the Township Hall parking lot and to the Outdoor Fitness Court in the park.



The successful bidder will be expected to enter into a service agreement with the EDA Board that more completely outlines the terms and conditions of the services to be provided.

Right of Decision/Rejection

The EDA Board reserves the right to make all decisions regarding this request, including, without limitation, the right to decide whether a proposal does or does not substantially comply with the requirements of or meet the objectives of this request. The EDA Board also reserves the right to reject any or all proposals received if it determines in its sole discretion that the proposals received will not achieve the objectives set forth in the Scope of Request.

Proposal Form and Deadline

1. **Form and cover letter.** Proposals must be submitted on the form provided (Attachment A) along with a cover letter.
2. **Insurance.** Proposals must include proof of liability, workers compensation, and vehicle insurance, along with the limits for each policy.
3. **Additional attachments.** The bidder may attach up to five (5) additional pages of information about the contractor or services to be provided, including any testimonials.
4. **Deadline.** All proposals must be received by the Township at the Township Hall (2010 South Lincoln Road, Mount Pleasant, MI 48858) no later than **10:00 a.m. on Thursday, November 16, 2023**. Proposals received after this deadline will not be considered.

Procedural Questions

All procedural questions about this request should be directed to:

Rodney Nanney, AICP, Community and Economic Development Director
Charter Township of Union
2010 South Lincoln Road
Mount Pleasant, MI 48858
Phone: (989) 772-4600 Ext. 232
Email: rnanney@uniontownshipmi.com

ATTACHMENT A

CONTRACTOR NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

OFFICE PHONE: _____

CELL PHONE: _____

EMAIL: _____

CONTRACTOR WEBSITE: _____

Sidewalk Snowplow Services: (check each box to confirm and fill in the blanks as appropriate)

- Sidewalk snowplow services and provided by experienced professionals.
- All designated sidewalks and curb ramps at driveways and intersections within each Service Area will be promptly cleared of snow and ice accumulation greater than _____ inch(es) in depth within _____ hours of the end of each accumulation.
- Invoices will be submitted to the Township on a monthly basis by or before the first Tuesday of each calendar month, and shall state the number of plows provided in each Service Area at the following costs per plow or flat rate per month:

Cost per Plow:	2024	2025	2026
Area A	\$	\$	
Area B	\$	\$	
Area C	\$	\$	
Area D	\$	\$	
Area E	\$	\$	
Flat Rate Per Year	\$	\$	\$

- The Contractor will take special care with plowing adjacent to the Outdoor Fitness Court, fence and other improvements in McDonald Park to avoid damaging these facilities.
- The Contractor will promptly notify the Township of any damage to public facilities or infrastructure and of any anticipated delay in responding to a snow or ice accumulation.